

SOM Material Transfer Agreement Routing Guidance Table

Research Materials to Be Transferred	Responsible Office	Submission Method
- Material related to clinical research or a clinical trial, - Drug or device for human subjects research, and/or - Human biospecimen material (e.g. tissues, blood, urine, stool, cells, DNA, RNA, proteins, etc.),	OCT (Commercial entity) or ORA (Non-profit entity)	FIBI Record Type: Service Request / Material Transfer Agreement <i>Please include the JHM IRB # in the Service Request subject line</i> <i>Outgoing human biospecimens: please upload a completed Human Biospecimen Transfer Information (BTI) sheet to the Fibi Service Request</i>
Protected Health Information (including limited data sets)	OCT (Commercial entity) or ORA (Non-profit entity)	FIBI Record Type: Service Request / Data Use Agreement
Exchange of funds/sponsored research	OCT (Commercial entity) or ORA (all others)	FIBI Record Type: Proposal Development (PD)
Research Collaboration (e.g. both parties are significantly contributing to the research, jointly developing protocols, jointly publishing and/or analyzing results)	OCT (Commercial entity) or ORA (all others)	FIBI Record Type: Proposal Development (PD) – FUNDED only or Service Request / Unfunded Collaboration (NO funding)
Cooperative Research & Development Agreements (CRADA)	ORA	FIBI Record Type: Service Request / Unfunded Collaboration
Transferring JHU disclosed technology for research purposes (outbound)	JHTV	JHTV website
Transferring materials (e.g. animal material and/or non-human biospecimens, compounds, cell lines, digital tools, copyrighted tools) for PI research, either inbound or outbound	JHTV	JHTV website
Transferring material for evaluation (inbound or outbound)	JHTV	JHTV website
Transferring animal biospecimens and/or human biospecimens <u>not taken from JHU patients</u> (inbound or outbound)	JHTV	JHTV website