



Johns Hopkins University Subrecipient Letter of Intent

Subrecipient Institution

Legal Name:
UEI/DUNS:
Subrecipient PI:

Subrecipient Administrative Contact

Name/Title:
Phone:
Email:

Prime Administrative Contact

Name/Title:
Phone:
Email:

General Project Information

Project Title:

Sponsor Name:

RFA/RFP #:

Project Period:

Budget Information

Direct Costs:

Indirect Costs:

Total Costs:

Applicable F&A Rate:

Fringe Benefit Rate:

(Please attach rate agreement.)

Subrecipient Compliance Information

Human Subjects: Yes No

Animal Subjects: Yes No

Federal Demonstration Partnership (FDP) Clearing House member? Yes No

Required Documents

Statement of Work

Other (please describe):

Detailed Budget/Budget Justification

Subrecipient PI & Key Personnel Biosketches

Signatures

The appropriate programmatic and administrative personnel of the Subrecipient institution have reviewed and approved the above referenced RFA/RFP and included Subrecipient application documents and are aware of all sponsor policies regarding subawards and are prepared to establish the necessary inter-institutional agreements consistent with those policies. Any work begun and/or expenses incurred prior to execution of a subaward agreement are at the Subrecipient's own risk. By signing below, I certify that I am an authorized institutional representative and the information and representations made herein are true, accurate and complete.

For Non-U.S. Subrecipients Only

If the Prime Awarding Sponsor is the National Institutes of Health, Subrecipient Institution is aware of, and willing to comply with, the requirements in [Section 15.2.1 of the NIH Grants Policy Statement](#) and will provide JHU with access to copies of all lab notebooks, all data, and all documentation that supports the research outcomes as described in the progress report, no less than once per year to coincide with the Research Performance Progress Report (RPPR) submission. Such access may be entirely electronic.

Subrecipient PI:

Subrecipient Authorized Official:

Date:

Date: