Data Universal Number System (DUNS)

- **Purpose**

  A DUNS number is a unique nine-character number that identifies an organization and is required by the federal government to track how federal grant money is distributed. It is provided free of charge by the commercial company Dun & Bradstreet.

- **Form and Instructions**
  1. Click on the link below to request your DUNS number:
     http://fedgov.dnb.com/webform/pages/CCRSearch.jsp

     o   The website will first determine whether your organization already have a DUNS number. The screen will first prompt you to select the country where your company is physically located. Once you select the country, you will be prompted to enter the name of your company.
     o   If you do not see your company listed, click on Request a New DUNS number.
     o   Fill out the form to request the DUNS number and click on the Submit Your Request button at the bottom of the page.

  2. You can also request the DUNS number over the phone.

- **Help**

  Call D&B at 1-866-705-5711 (this number may not work from abroad)
  Email: govt@dnb.com

- **Related links**

  o   DUNS home page
  http://fedgov.dnb.com/webform

- **Tips**
  o   The process to request a DUNS Number via phone takes about 10 minutes. Internet requests are fulfilled within 24 hours.
  o   Once a DUNS Number has been issued, it will be available for use in CCR within 24 hours.
  o   You must have a different nine-digit DUNS Number for each physical location or different address in your business or organization as well as each legal division that may be co-located. When entering your DUNS number, enter only the numbers; do not include dashes.
  o   As a result of obtaining a DUNS number, you might be included on D&B's marketing list that is sold to other companies [Dun and Bradstreet (D&B) is the commercial company that provides the DUNS number]. If you do not want your name or company name included on this marketing list, contact D&B at 1-866-705-5711 to request removal from the list.

System for Award Management (SAM)

What is SAM?
The System for Award Management (SAM) is combining federal procurement systems and the Catalog of Federal Domestic Assistance into one new system. This consolidation is being done in phases. The first phase of SAM includes the functionality from the following systems:

* Central Contractor Registry (CCR)
* Federal Agency Registration (Fedreg)
* Online Representations and Certifications Application
* Excluded Parties List System (EPLS)

How will SAM benefit me?
The overarching benefits of SAM include streamlined and integrated processes, elimination of data redundancies, and reduced costs while providing improved capability.

Create User Account

Your CCR username will not work in SAM. You will need a new SAM User Account to register or update your entity records. You will also need to create a SAM User Account if you are a government official and need to create Exclusions or search for FOUO information.

Create an Individual User Account
* To perform tasks such as register/update your entity (legacy CCR/FedReg and ORCA functionality).
* To create and manage exclusion records (legacy EPLS functionality).
* To view FOUO level data for entity management registration records and exclusion records (Same as government user CCR Tools functionality).

How do I create a SAM account?

- Go to https://sam.gov
- Click on Create an Account
- Choose Individual account
- Provide the requested information and submit
- Receive the email from "notifications" and click through the sam.gov link to validate your account
- Log in at https://sam.gov with the username and password you created

For SAM Customer Service, contact:

Federal Service Desk

URL: www.fsd.gov

Hours: 8am - 8pm (Eastern Time)

US Calls: 866-606-8220

International Calls: 334-206-7828

DSN: 866-606-8220